

DOYNTON PARISH COUNCIL
MINUTES OF DOYNTON PARISH COUNCIL MEETING
HELD ON TUESDAY 5TH May 2026, AT 7.31 PM.
At DOYNTON VILLAGE HALL

Present: Peter Hart Chair
William Crew Vice Chair
William Roch Councillor.

Elaine Weightman Parish Clerk

One member of the public in attendance

The Chair welcomed everybody and opened the meeting.

1. **APOLOGIES:** - Councillors Jill Salter & Mike Williams
Boyd Valley Councillors. Marilyn Palmer & Ben Stokes.
2. **TO APPROVE THE MINUTES OF THE LAST MEETING**
The Minutes of the Parish Council meeting of 17th March 2026 were approved & signed by the Chair on the proposal of Cllr. Crew & seconded by Cllr. Roch.
3. **MATTERS ARISING.** *None to note.*
4. **TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS & PUBLIC.**
None to note
5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**
5.1. *Stephen Reade wanted to make members aware that the local plan was still proposing to expand the Doynton G&T camp on land adjacent to the regular flooding spot on Doynton/Dyrham Lane.*
6. **PLANNING.**
- 6.1 **To comment on planning applications:**
P26/00974/TCA 10 Church Road Doynton. BS30 5ST. Works to fell 1.no Maius Domestica Tree. Tree situated within Doynton Conservation area *No objection*
- 6.2 **To record comments made on applications dealt with since the previous meeting.**
P26/00704/TCA. Brook House High Street Doynton. BS30 5TG Works to remove 2 roadside stems of 1no. Cypress Tree (T1) and reduce limb of 1no. Walnut Tree (T2) on the Southeast side of the crown by 3 metres. Works to fell 1 no. Willow Tree (T3). All trees situated within Doynton Conservation Area. *No objection*
- 6.3 **To note planning decisions:**
P25/02535/F Tracy Park Bath Road Wick. BS30 5RN Replacement of former golf green and adjacent bunker with a lake of the same size and proportion with associated works.
Approve with Conditions.
- 6.4 **Other Planning Matters//TPO:** *none to note.*

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- 7 **FINANCE**
- 7.1 The members resolved this Parish Councils exemption from a limited assurance review by the external auditor and confirmed the qualifying criteria are met. The exemption certificate was signed by the RFO Elaine Weightman and by the Chair Cllr. Hart at this meeting. Approved by Cllrs. Crew & Roch.
- 7.1.1 The Audit of Accounts 2025/26 were reviewed on 28th April 2026 by the Internal Auditor Mrs. P Trull and forwarded for signature at this Parish Council meeting.
- 7.1.2 **Approved invoices by Bacs from C/A at this meeting unless otherwise stated.**
 - £ 87.55 ALCA (Annual subs 2026) **BACS 7/4/26**
 - £ 39.00 SGC Bin empty Jan, Feb, March 2026 **BACS 7/4/26**
 - £603.20 E Weightman, Parish Clerk, (work undertaken Apr May26) **BACS**
 - £ 55.75 E Weightman, Parish Clerk, (quarterly office expenses AprilMay26) **BACS**
 - £130.00 Mrs P Trull for internal audit 2025/26 **BACS**
 -£ 118.80 Play safety for inspection of Toghill playground **BACS**
 -£ 25.00 Hire of Meeting Room Wickwar PC 28/4 for Internal Audit **BACS**
The above were approved & proposed for payment by Cllr. Roch & seconded by Cllr. Crew
- 7.1.3 Payments approved & minuted at the meeting on 17th March were crosschecked with the invoices & bank statement by the Clerk at this meeting & *Cllrs Salter & Williams outside this meeting.*
- 7.2 **FINANCE REPORT**
- 7.2.1 After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 31st May 2026 will be £6,987.37 which includes the first instalment of the Precept from SGC £3,300.00 Earmarked funds remaining: - £862.62 Doynton Children’s Committee.
 The balance on the S106 savings account currently stands at £7,564.61
- 7.2.2a The Council agreed to consider & accept the Annual Governance Statement 2025/26
- 7.2.2b The Council agreed to approve the Annual Governance Statement 2025/26
This was signed by the Chair & Parish Clerk, as the Responsible Finance Officer
- 7.2.3a The council agreed to consider and accept the Annual Accounting Statement 2025/26 which had been *signed and presented by the Parish Clerk, as the Responsible Finance Officer on 4th May 2026*
- 7.2.3b The council agreed to approve the Annual Accounting Statement 2025/26. *This was signed by the Chair at this meeting with all in agreement.*
- 7.2.4 The above documents and the Annual Return and the Declaration of Status of The Accounting Statements for the Year ended 31 March 2026 along with any significant variances from 2024/25 accounting period to 2025/26 will be sent to the website after this meeting by 31 May 2026 and the “Notice of Appointment of the Date for the Exercise of Electors’ Rights” will commence on Friday 5th June & end on Thursday 16th July 2026. This will be displayed on the Parish website & noticeboard. **EW**
 The Certificate of Exemption –AGAR 2025/26 form 2 and the Clerk/RFO and Chair contact details will be forwarded to external auditors BDO LLP by May 31st, 2026. **EW**
- 7.2.5 The non-Conflict of interest statement with BDO LLP was signed by the Clerk and Chair and the Clerk would forward to the website.
- 7.2.6 The Practitioners Guide of March 2026 published by JPAG (Joint Panel on Accounting & Governance) sections 1 & 2 “Proper Practices “smaller authorities must follow from 1 April 2026 was adopted by DPC at this meeting. **EW**
- 7.2.8 It was agreed unanimously to appoint Ms. P Trull as Internal Auditor for 2026/27 and the clerk would write to Ms. Trull. **EW**

- 8. VILLAGE MAINTENANCE & HIGHWAYS.**
- 8.1 Update on problems already reported to SGC unless stated.**
Potholes by Doynton Village Church on church road despite numerous reporting over several months and photographs being sent by the Chair have not been repaired and the clerk will ask Boyd Valley Cllrs if they can help chase.
- 8.1.1 Highways**
Some traffic calming renewal of white lining and new Slow signs have been undertaken in High Street and Bury Lane however, the previous Slow white lining on Bury Lane and lines approaching the narrowing part near Close farm and Doynton House have not been renewed. The clerk will ask Neil Trotter if they could be reinstated. **EW**
- 8.1.1a** Members happy to support in principle the request from Neil Trotter of a 20-mph speed limit under investigation on a Highways Request Scheme within the village. Originally thought to be within the Village gateways area, however now with the suggestion to include Mill Lane and Bottoms Farm Lane. The clerk will advise. **EW**
- 8.1.2 Public Rights of Way.**
Parapet fallen on the Ancient Pack horse Bridge of Cleeve Bridge. Although in Wick Parish *Boyd Valley Cllr. Ben Stokes has reported this to the Council Conservation officer who was unaware of the bridge as it is not listed. He suggests the DPC with the local history known by members should contact Historic England to complete a form to propose the bridge obtains "listing" status. The support of Cllr. Crew's understanding of the history of the bridge could be successful to obtaining the listing and therefore the bridge benefit from statutory protection.* **ALL**
- 8.2 New Issues raised by Councillors. None to note**
- 9 SPECIAL MATTERS FOR ATTENTION**
- 9.1** Review of continued DPC work towards Assertion 10 AGAR 2026/27-Cllr. Hart now acquired gov.uk email.
- 9.2** The Play Area Safety Inspection Report 2026 was discussed, and the required actions will be forwarded to Fred Ellis to undertake works as necessary by the clerk including pricing new swings. **EW**
The noticeboard requires attention/removing by The Playing Field Committee as not DPC responsibility. The clerk will advise Richard Greenwood the Chair. **EW**
- 9.3** Maintenance of Parish Council Notice board – *Public access side & DPC side has been undertaken.*
- 10 TO RECEIVE REPORTS OF MEETINGS ATTENDED. None to note.**
- 11 TO RECEIVE REPORTS BY BOYD VALLEY COUNCILLORS.**
*Covered at 8.1.1a and 8.1.2.
It was noted the recent diversion along Culleysgate lane chased by Cllr. Palmer was acted upon for the final two days when it was seen to be changed.*

12 **MATTERS OF INTEREST RAISED BY MEMBERS.** *None to note.*

13 **ITEMS TO BE INCLUDED IN FUTURE AGENDAS.**

14 **DATE OF THE NEXT MEETING for Doynton Parish Council** will take place on **TUESDAY July 21st, 2026**, at Doynton Village Hall at 7pm.

The meeting closed at 8.45pm

Signed.....Date.....

DRAFT